

OPEN SESSION MINUTES

Thursday, October 8, 2015 at 5:30 p.m.
Huntsville District Memorial Hospital Boardroom
Approved November 12, 2015

PRESENT:

<i>Elected Directors:</i>	Charles Forret Donna Denny Dave Wilkin	Gregg Evans Brenda Gefucia	Evelyn Brown Ross Maund	Christine Featherstone Cameron Renwick
<i>Ex-Officio Directors:</i>	Natalie Bubela Dr. Paulette Burns	Karen Fleming	Dr. John Simpson	Dr. Jennifer Macmillan
<i>Executive Support:</i>	Tim Smith	Robert Aldred-Hughes	Harold Featherston	Esther Millar
<i>Staff Resource:</i>	Tammy Tkachuk			
GUESTS:	Alison Brownlee, Metroland News Rick Williams, District of Muskoka Cheryl Faber, District of Muskoka		Dr. David Mathies Allyson Snelling	
REGRETS:	Phil Matthews			

1.0 CALL TO ORDER

With a quorum present, the Board Chair, Charles Forret called the meeting to order at 1734 hours and welcomed guests to the meeting.

1.3 HEALTH LINKS UPDATE

Rick Williams and Cheryl Faber of the Muskoka Health Links provided a presentation outlining the approach to realign services to better serve the community. The approach will involve obtaining feedback on designing and creating a Muskoka-wide health system that is innovative, improves and integrates care. To lead this work a Steering Committee has been established to engage stakeholders who will include those both in and out of the health system. It is hoped that the engagement will be completed by the Spring of 2016 leading to a preliminary design. A comment was made with respect to Slide 16 and the projected growth in Muskoka to 40-45% by 2025; it was clarified that the projected growth is referring to the number of seniors. Discussion ensued with respect the possible confusion with the information and the inconsistency with respect to MAHC's planning data; there was agreement that the messaging should be clarified to avoid confusion. In terms of the economic impact, it was emphasized that it is important for Muskoka to be seen as robust and leading edge and that in order to deliver this message investment in infrastructure will be critical. A question was raised with respect to the involvement of the Health Unit and it was explained that preliminary discussion have occurred and it is time to reengage the Health Unit to encourage their partnership as well. Clarification was sought with respect to the provincial mandate for Health Links, and how this expanded scope of re-visioning the future align and it was explained that as the group researched the 1-5% of high users it was identified that there are many other sectors housing that could contribute to a sustainable the solution. Meeting participants were welcomed to provide feedback and it was explained that the focus for the upcoming LHIN Governance Session in Muskoka will be around this model. It was questioned if the mobile unit for the Health Hubs will be expanding to north of Huntsville and it was explained that the service delivery model has yet to be established but some preliminary discussions have occurred in this regard. Suggestions for consideration were provided with respect to including additional partners including education and 211. The Board Chair thank Mr. Williams and Ms. Faber for their presentation and expressed the support of the MAHC Board offering any assistance they might provide.

1.1 APPROVAL OF AGENDA

It was moved, seconded and carried that the meeting agenda be approved as circulated.

1.2 DECLARATION OF CONFLICT OF INTEREST

Directors were reminded that conflicts of interest are to be declared for any agenda items and the Director is to excuse him/herself from the meeting for the duration of the discussion. Upon review of the agenda, there were no conflicts of interest declared.

1.4 CHAIRS REMARKS

On behalf of the Board, the Chair recognized and thanked that staff groups celebrating their recognition weeks in October including Food Service, Facilities & Engineering, Materials Management, Medical Device Reprocessing, Occupational Therapy and Respiratory Therapy. The Chair also advised the Board that a revised copy of the South Muskoka Hospital Auxiliary Bylaws has been received and that the South Muskoka Hospital Foundation Radio-Thon will be occurring on October 9, 2015. A formal request has been received from the Legion in Bracebridge to participate and lay a wreath at their Remembrance Day Ceremony; a request for a volunteer to attend the ceremony was made.

2.0 CONSENT AGENDA

It was moved, seconded and carried that the following items be approved or received as indicated:

- 2.1 Approval of the Board of Director Meeting Minutes from September 10, 2015*
- 2.2 Receipt of the Executive Committee Report of September 25, 2015*
- 2.3 Approval of the Executive Committee Terms of Reference*
- 2.4 Approval of the Executive Committee Work Plan for 2015/16*
- 2.5 Approval of the Freedom of Information & Protection of Privacy Act Delegation*
- 2.6 Receipt of the Resources Committee Report of September 24, 2015*
- 2.7 Approval of the Resources Committee Terms of Reference*
- 2.8 Approval of the Resources Committee Work Plan for 2015/16*
- 2.9 Receipt of the Human Resources Report*
- 2.10 Receipt of the Compliance Report*
- 2.11 Approval of the Expense Reports*
- 2.12 Approval of the Consultant Use Report*

3.0 ENSURE PROGRAM QUALITY & EFFECTIVENESS

3.1 PATIENT STORY

Karen Fleming provided the Board of Directors with a video of patient sharing her experience as an emergency and in-patient. The purpose is to help maintain focus on continually improving patient safety and experience. It was confirmed that consent is obtained from the patient. It was agreed that the Board Chair would send a formal thank you to the patient for sharing their experience.

3.2 REPORT OF THE CHIEF OF STAFF/MEDICAL ADVISORY COMMITTEE

Dr. John Simpson as Acting Chief of Staff presented the report of the Medical Advisory Committee as pre-circulated and appended to the meeting package. A question arose with respect to medical students in the Hospital and if there would be value in inviting them to meet the Board; it was noted that at the community welcomes many had questions with respect to credentialing, etc.

4.0 REPORTS

4.1 REPORT OF THE CHIEF EXECUTIVE OFFICER

The report of the Chief Executive Officer for October 2015 was received for information. It was noted that planning for the recognition event for Elsie Hillman is underway through the South Muskoka Hospital Foundation.

5.0 ENDEAVOUR TO ENSURE FINANCIAL VIABILITY

5.1 FINANCIAL RESULTS

Gregg Evans presented the financial results as at August 31, 2015 on behalf of the Resources Committee as pre-circulated with the agenda. The current financial position is better than budgeted; the year to date deficit is \$482k and it was originally budgeted for \$1.95 M year to date. It was highlighted that the patient revenues have increased, while the other revenues has decreased by \$245k. The Accounts Receivables are currently running at \$1.47 million

however \$941k of that is in the thirty day period. It was also noted that the denominator has changes slightly for the occupancy due to the formal reinstatement of the five beds at the HDMH site, as of this report occupancy is somewhat improved over the previous. However, it was explained that the current occupancy over the past several weeks has been consistently over 100%. The Quality Based Procedures are in line at 43%.

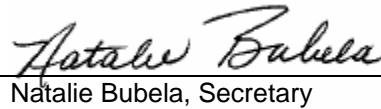
It was moved, seconded and carried that the Financial Report for the five month period ending August 31, 2015 be recommended to the Board of Directors for approval.

6.0 ADJOURNMENT

It was moved, seconded and carried that the open session be adjourned and the Board of Directors proceed into the in-camera session following a short recess.



Charles Forret, Chair



Natalie Bubela, Secretary