

OPEN SESSION MINUTES

Thursday, December 8, 2016 at 5:30 p.m.
South Muskoka Memorial Hospital Boardroom
Approved January 12, 2017



Elected Directors:	Evelyn Brown	Philip Matthews	Brenda Gefucia	Frank Arnone
	Cameron Renwick	Ross Maund	Dave Wilkin	Beth Goodhew
	Moreen Miller	Rhonda Lawson	Michael Walters	Christine Featherstone
Ex-Officio Directors:	Natalie Bubela	Dr. Dave McLinden	Karen Fleming	Dr. Paulette Burns
	Dr. Jan Goossens			
Executive Support:	Tim Smith	Esther Millar	Harold Featherston	Robert Alldred-Hughes
Resources:	Tammy Tkachuk			
Guests:	Cathy Smith, SMMH Auxiliary			

1.0 CALL TO ORDER

With a quorum present, the Board Chair, Evelyn Brown called the meeting to order at 5:33 pm.

1.1 APPROVAL OF AGENDA

It was moved, seconded and carried that the meeting agenda be approved.

1.2 DECLARATION OF CONFLICT OF INTEREST

Directors were reminded that conflicts of interest are to be declared for any agenda items and the Director is to excuse him/herself from the meeting for the duration of the discussion. Upon review of the agenda, there were no conflicts of interest declared.

1.3 CYBER SECURITY EDUCATION

Tim Smith provided the Board with an education with respect to cyber security that will be rolled out to staff to ensure they are aware of the risks and steps that should be taken to protect information. The presentation also included an overview of a variety of types of cyber-attacks including phishing, impersonation, malware and ransomware. The Board was advised of a number of steps being undertaken by the GBIN partnership.

1.4 CHAIR'S REMARKS

The Chair noted the loss of Dr. Steven Herr and extended sympathies and condolences to the family on behalf of the Board. A celebration of life will be held in January, details to follow. The Chair acknowledged the pre-circulated report of the HDMH Auxiliary President and encouraged Board members to visit the renovated Gift Shop at the HDMH Site. The Chair noted the additional \$1.1 million in base funding announced by the Ministry of Health and Long-Term Care and highlighted to although a welcome announcement, the funding is not sufficient to eliminate the organization's gap. Allyson Snelling and Anna Collins were recognized for their excellent work in coordinating the MAHC Christmas Party and Board members were thanked for their participation in the event. In addition, Frank Arnone, Moreen Miller and Brenda Gefucia were thanked for the generous contributions to the door prizes. The Chair also expressed sincere thanks and a Merry Christmas to all of the senior management.

2.0 CONSENT AGENDA

It was moved, seconded and carried that the following items be approved or received as indicated:

2.1 Approval of the Board of Director Meeting Minutes from November 10, 2016

2.2 Receipt of the Resources Committee Report of November 25, 2016

2.2 Receipt of the Compliance Report as at October 31, 2016

3.0 ENSURE PROGRAM QUALITY & EFFECTIVENESS

3.1 PATIENT STORY

Karen Fleming shared a patient experience that resonated with MAHC's mission, vision and values and demonstrated how staff is ensuring Patient and family Centered Care. The experience occurred in the obstetrical department and enabled all those identified as the patient's family to be part of the procedure. Dr. Branigan and Nurses Alicia and Jennifer were recognized for going above and beyond.

3.2 REPORT OF THE CHIEF OF STAFF & MEDICAL ADVISORY COMMITTEE

The December Report of the Chief of Staff and Medical Advisory Committee was received for information as pre-circulated and appended to the agenda package.

4.0 CONTRIBUTE TO STRATEGIC DIRECTION

4.1 MUSKOKA & AREA HEALTH SYSTEM TRANSFORMATION UPDATE

In addition to the pre-circulated document announcing the appointment of the MAHST General Council members, Phil Matthews provided the Board with a presentation outlining the MAHST principles established in developing the model of care. The Board was advised that the original deliverable of March 2017 to have a recommendation to the NSM LHIN has been delayed to approximately June 2017. The model of care outlined in the presentation identifies the areas that are within the scope of the project and the areas that are out of scope. It also highlights the needs of the patient and acknowledges the role of the caregiver. The principles are intended to provide the working groups with guidance. The Executive Committee will be revisiting the initial list of working group applicants and revisiting to confirm their interest in participating. It was explained that the identified principles are fluid and the Board was requested to provide any feedback or further questions directly to Phil Matthews.

5.0 ENDEAVOUR TO ENSURE FINANCIAL VIABILITY

5.1 FINANCIAL RESULTS

Brenda Gefucia reviewed the Financial Results for year-to-date October 31, 2016. A copy of the financial report was pre-circulated and appended to the agenda package. The floor was open for questions. It was confirmed that the organization is projecting to come in at or below budget however it was also acknowledged that there is always unpredictability around volumes and activity that can have a significant impact. It was also confirmed that the 'Due from Related Parties' are not parties legally connected to MAHC.

It was moved, seconded and carried that the Financial Statements for year-to-date October 31, 2016 be approved.

5.2 MAHC OPERATING LINE OF CREDIT

Brenda Gefucia explained that in follow up to previous reports regarding Management engaging in discussions with the bank around an increase to the Operating Line of Credit, a decision has been reached and the bank has approved a temporary increase until May 31, 2017. The temporary nature of the increase is as a result of the ongoing discussions with the North Simcoe Muskoka LHIN with respect to funding. The bank has requested that MAHC submit an action plan outlining how it will obtain appropriate funding moving forward. This action plan must be submitted by May 31, 2017. It was confirmed that this condition has been shared with the NSM LHIN and the Ministry of Health and Long-Term Care.

It was moved, seconded and carried that the Board of Directors approve a temporary increase to the Operating Line of Credit from \$6.5 million to \$10 million until May 31, 2017.

6.0 REPORTS

6.1 REPORT OF THE CHIEF EXECUTIVE OFFICER

The December report of the Chief Executive Officer was received for information as pre-circulated and appended to the agenda.

7.0 ADJOURNMENT

It was moved that the open session be adjourned and the Board of Directors proceed into the in-camera session following a short recess.



Evelyn Brown, Chair



Natalie Bubela, Secretary