



# MUSKOKA ALGONQUIN HEALTHCARE

## Board Application

Members of the Board of Directors play a vital role in providing effective governance and strategic leadership that supports providing outstanding patient care today and in the future. Muskoka Algonquin Healthcare is seeking volunteers for our skills-based governing team. As a Board member you will be able to devote at least 20 hours per month for up to three years and meet all eligibility requirements.

Not sure if you can commit to being a full Director, you can also apply to be a Committee Appointee Member who due to the relevance of their skills and expertise in a particular area would make a valuable contribution to the work of a Standing Committee. Committee Appointee Members are able to devote at least 3-5 hours bi-monthly to the work of a Committee plus attend meetings.

**Name \***

**Address \***

**City / Town \***

**Postal Code**

**Email Address \***

**Preferred Phone Number \***

**Please indicate what position(s) you are interested in: \***

Director Position

Committee Appointee  
Member

Either position, wherever the  
greatest need is

The MAHC Board of Directors has several Standing Committees. The Board Committees and Terms of Reference Policy provides a more detailed description of each of their responsibilities. Following review, indicate below what Committee(s) you would be interested in serving.

**Select all that apply**

Quality & Patient Safety

Resources & Audit

Audit Subcommittee

Governance

MAHC MAOHT Committee

Strategic Planning

**My governance experience is:**

- Some, I have been a member of at least one Board
- Good, I have sat on more than one Board of similar complexity and challenges, or may have supported such Boards in a work capacity.
- Advanced, I have sat on multiple Boards including Boards with similar complexities and challenges.

**Please outline what positions (if any) you have held with previous Boards by providing the name of the organization, the dates and position.**

**Please explain why you wish to be considered for a volunteer position with the MAHC Board of Directors**

**Please provide a current CV or resume.**

# Skills & Knowledge Matrix

Core to the culture of Muskoka Algonquin Healthcare is quality. One determinant of board quality includes the complementary broad mix of skills, experience and knowledge of the board's directors. This collective set of abilities empowers the board's role in organizational oversight. Please assess your skills & knowledge on the matrix format below in the understanding that directors do not require proficiency in all skills as listed. Rating Definitions:

MAHC is seeking Directors with education, training or life experience in the following categories:

- (A) Advanced: formal certification, degree, or demonstrated understanding/knowledge (10+ years)
- (I) Intermediate: above average understanding/knowledge (5-10 years)
- (B) Basic: general or modest understanding/knowledge
- (N) None: no understanding/knowledge

Skill/Knowledge	Definition	Rating
Financial	<ul style="list-style-type: none"> <li>• Qualifications in accounting and/or finance and experience with analyzing key financial statements; critically assessing financial viability and performance, financial risk assessment, contribute to strategic financial planning; oversee budgets and the efficient use of resources; oversee funding and accountability. Links financial information to organizational priorities &amp; goals.</li> </ul>	<input type="radio"/> A <input type="radio"/> I <input type="radio"/> B <input type="radio"/> N
Business & Management	<ul style="list-style-type: none"> <li>• The skill and experience required to execute the fiduciary and oversight requirements of the Board, has held or holds a senior level management/executive position, to give good advice and challenge thinking.</li> <li>• Broad management and leadership experience involving human, financial, technological and other resources. Able to determine how a particular initiative or opportunity will support the implementation of the corporate strategy and deliver on key performance objectives.</li> </ul>	<input type="radio"/> A <input type="radio"/> I <input type="radio"/> B <input type="radio"/> N
Strategic Planning	<ul style="list-style-type: none"> <li>• Macro level understanding of the health care system &amp; the longer term implications and opportunities. Have been actively involved in previous strategic plan development, implementation and monitoring. Have a very strong understanding of the purpose and processes related to strategic planning and the Board's role in the development, agreement &amp; monitoring of the strategic progresses.</li> <li>• Advises Board on processes to define an organization's direction and provide potential decisions on the allocation of resources required to pursue a strategy. Able to look at issues in a broad context, taking into account a wide range of influences and circumstances, and see the implication of decisions. Strategic horizon responsibility includes monitoring existing strategic plan delivery and organizing &amp; planning beyond existing strategic plan.</li> </ul>	<input type="radio"/> A <input type="radio"/> I <input type="radio"/> B <input type="radio"/> N
Enterprise Risk Management	<ul style="list-style-type: none"> <li>• Critical understanding of Enterprise Risk Management, understanding that taking on risk is sometimes a necessity with the ability to identify key organizational risks including legal and regulatory compliance. Demonstrated ability to think critically about operational and governance issues to ensure the effective management of opportunities and adverse impacts.</li> </ul>	<input type="radio"/> A <input type="radio"/> I <input type="radio"/> B <input type="radio"/> N
Transformation	<ul style="list-style-type: none"> <li>• Promote a culture of change by understanding the dynamic nature and factors impacting successful and sustainable outcomes.</li> </ul>	<input type="radio"/> A <input type="radio"/> I <input type="radio"/> B <input type="radio"/> N
Integration and Systems Enabler	<ul style="list-style-type: none"> <li>• Has led or been part of, in a management or governance capacity, integration initiatives such as mergers and acquisitions. Understands the reasons for ongoing organizational and system behaviour, and then underlying problems, opportunities or political forces affecting the organization and the health system.</li> </ul>	<input type="radio"/> A <input type="radio"/> I <input type="radio"/> B <input type="radio"/> N
Funding	<ul style="list-style-type: none"> <li>• Understands the principals and processes of funding for healthcare and the administration of funding relationships</li> </ul>	<input type="radio"/> A <input type="radio"/> I <input type="radio"/> B <input type="radio"/> N

Innovation	<ul style="list-style-type: none"> <li>• Recognized as a thoughtful inspiring leader and one who has led innovative approaches and/or new ventures. A person who will be readily able to see new opportunities and enhance the Board and managements ability to seek new approaches.</li> <li>• Encourages well considered &amp; planned risk taking that drives new thinking and approaches that lead to innovative approaches and outcomes. Readily able to see future opportunities.</li> </ul>	<input type="radio"/> A <input type="radio"/> I <input type="radio"/> B <input type="radio"/> N
Community Relationship Building	<ul style="list-style-type: none"> <li>• Has been actively engaged in the community and is seen as a community leader/influencer.</li> <li>• Understanding of broader stakeholder environments.</li> </ul>	<input type="radio"/> A <input type="radio"/> I <input type="radio"/> B <input type="radio"/> N
Quality and Performance	<ul style="list-style-type: none"> <li>• Quality and safety expertise in business or industry; understanding of quality of care issues and performance measurement; benchmarking experience; experience in process improvement methodology</li> </ul>	<input type="radio"/> A <input type="radio"/> I <input type="radio"/> B <input type="radio"/> N
Communications and Marketing	<ul style="list-style-type: none"> <li>• Demonstrated experience with identifying, anticipating, satisfying stakeholder expectations for products and services.</li> </ul>	<input type="radio"/> A <input type="radio"/> I <input type="radio"/> B <input type="radio"/> N
Human Resources Strategy	<ul style="list-style-type: none"> <li>• Experience in planning and implementing human resource strategies (business or healthcare setting)</li> </ul>	<input type="radio"/> A <input type="radio"/> I <input type="radio"/> B <input type="radio"/> N
Environmental, Social, and Governance (ESG)	<ul style="list-style-type: none"> <li>• Demonstrated knowledge of environmental, social, and governance (ESG) issues, including inclusion, diversity, equity, and anti-racism issues.</li> </ul>	<input type="radio"/> A <input type="radio"/> I <input type="radio"/> B <input type="radio"/> N

# Qualifications and Statement of Commitment

The [qualifications for Directors](#) and the [Position Description](#) are available for your review.

**By submitting this application, I hereby apply to be considered for a nomination with the MAHC Board of Directors as a Director, and in doing so, acknowledge and declare that: (please check each statement below to indicate your acknowledgement) \***

- I can regularly attend monthly Board and Committee meetings (meeting schedules are provided in advance).
- I could, with notice, attend additional meetings when required.
- I can attend development/training sessions for Board members on weekends and/or evenings, with advance notice.
- I can devote at least 20 hours per month to the MAHC Board of Directors.
- I understand that if chosen to proceed through the interview process a Police Criminal Record Check will be required and any appointment will be contingent on the successful completion of this process.
- I confirm that I reviewed the Qualifications of Directors. I understand and meet the criteria as outlined and agree to respect the confidentiality of the nomination process.
- I confirm that I reviewed the Position Description and if elected I will serve as a director in accordance with the Bylaws and responsibilities of Directors, including Board confidentiality. I understand that I will be required to sign an annual declaration attesting to this.

**Please tell us how you learned of this opportunity:**

- Newspaper Advertisement
- MAHC Website
- Radio
- Word of Mouth
- Social Media
- Other

**Please specify how you learned of this opportunity**

# Qualifications and Statement of Commitment

The [qualifications for Committee Appointee Members](#) is available for your review.

**By submitting this application, I hereby apply to be considered for a nomination with the MAHC Board of Directors as a Committee Appointee Member, and in doing so, acknowledge and declare that: (please check each statement below to acknowledge) \***

- I can regularly commit 3-5 hours bi-monthly to prepare for and attend Committee meetings (meeting schedules are provided in advance).
- I could, with notice, attend additional meetings when required.
- I can attend development/training sessions for Board members on weekends and/or evenings, with advance notice.
- I understand that if chosen to proceed through the interview process a Police Criminal Record Check will be required and any appointment will be contingent on the successful completion of this process.
- I confirm that I have reviewed the qualifications and meet the criteria as outlined and agree to respect the confidentiality of the nominations process.
- I confirm that if appointed I will serve in accordance with the Bylaws and governing policies , including confidentiality. I understand that I will be required to sign an annual declaration attesting to this.

**Please tell us how you learned of this opportunity:**

- Newspaper Advertisement
- MAHC Website
- Radio
- Word of Mouth
- Social Media
- Other

**Please specify how you learned of this opportunity**

# Qualifications and Statement of Commitment

The [qualifications for Directors](#) and the [Position Description](#) are available for your review as well as the [qualifications for Committee Appointee Members](#).

**By submitting this application, I hereby apply to be considered for a nomination with the MAHC Board of Directors as a Director or a Committee Appointee Member, and in doing so, acknowledge and declare that: (please check each statement below) \***

- In the case of a Director position, I can regularly attend monthly Board and Committee meetings and devote at least 20 hours per month. In the case of a Committee Appointee Member, I can regularly commit 3-5 hours bi-monthly to prepare for and attend Committee meetings (meeting schedules are provided in advance).
- I could, with notice, attend additional meetings when required.
- I can attend development/training sessions for Board members on weekends and/or evenings, with advance notice.
- I understand that if chosen to proceed through the interview process a Police Criminal Record Check will be required and any appointment will be contingent on the successful completion of this process.
- I confirm that I have reviewed the qualifications and meet the criteria as outlined and agree to respect the confidentiality of the nominations process.
- I confirm that if appointed I will serve in accordance with the Bylaws and governing policies , including confidentiality. I understand that I will be required to sign an annual declaration attesting to this.

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**Please specify how you learned of this opportunity**