

BOARD OF DIRECTORS OPEN SESSION MINUTES

September 12, 2019 at 4:00pm
Huntsville District Memorial Hospital Boardroom
Approved October 10, 2019



PRESENT:

<i>Elected Directors:</i>	Philip Matthews	Brenda Gefucia	Beth Goodhew	Bob Manning	(T) denotes electronic participation
	Peter Deane	Kathy Newby	Moreen Miller	Cameron Renwick	
	Michael Walters	Dave Sprague	Roy Stewart	Dave Uffelmann	
<i>Ex-Officio Directors:</i>	Natalie Bubela	Janice Raine	Dr. Khaled Abdel-Razek		
<i>Executive Support:</i>	Robert Alldred-Hughes	Terry Shields	Harold Featherston		
<i>Staff Resources:</i>	Tammy Tkachuk	Allyson Snelling			
<i>Observers:</i>	Alison Brownlee, Metroland News				

REGRETS: Dr. Kristen Jones Dr. Pierre Mikhail

1.0 CALL TO ORDER

The meeting was called to order by Phil Matthews, Board Chair at 4:25 pm.

1.1 APPROVAL OF AGENDA

It was moved, seconded and carried that the meeting agenda be approved.

1.2 DECLARATION OF CONFLICT OF INTEREST

Committee members were reminded that conflicts are to be declared for any agenda items and the Director is to excuse him/herself from the meeting for the duration of the discussion. There were no conflicts of interest declared.

1.3 PATIENT STORY

Natalie Bubela read aloud a letter from a grateful family member of a patient. The author recognized a number of staff including admitting, billing clerk, volunteers and the clinicians for the excellent care and the phenomenal support that they all felt. Further to the story, Natalie Bubela informed the Board that Dr. Whynot has been recognized numerous times in the past ten days by several different patients for his excellent care.

2.0 REPORTS

2.1 CHAIR'S REMARKS

The Chair informed the Board that it has been a busy summer with local share meetings in July and August, volunteer appreciation events and presentations to the Gravenhurst and Lake of Bays Town Councils regarding the Capital Plan. The Chair attended the recent Ontario Hospital Association (OHA) Leadership Summit during which a Chairs only session was held. The OHA will be developing a system with the purpose of assisting Board Chairs with information sharing; the concept is still in the infancy stage thus more information will follow. Overall the Summit was positive with good discussions, networking and

included 161 participants. There were presentations from the Minister of Health, Deputy Minister Helen Angus and the Minister of Finance. The Chair also informed the Board that he recently attended the South Muskoka Hospital Foundation donor appreciation event with 135 people in attendance. The Mayors golf tournament was held in Bracebridge today and the Chair attended and extended appreciation for their support on behalf of the Hospital.

2.2 REPORT OF THE CHIEF EXECUTIVE OFFICER

The September report of the Chief Executive Officer was received for information. There were no questions from the floor.

3.0 CONTRIBUTE TO STRATEGIC DIRECTION

3.1 MUSKOKA AND AREA ONTARIO HEALTH TEAM

Harold Featherston provided the Board with a powerpoint presentation regarding the Muskoka and Area Ontario Health Team (MAOHT) progress towards completing the full application that must be submitted to the Ministry of Health by October 9, 2019. Questions were raised with respect to the proposed governance models, the Ministry's approach to managing and evaluating the Ontario Health Teams, and funding. It was explained that there remain many unknowns at this time. In terms of the proposed interim signatory agreement it was confirmed that there are out clauses. At this point, the MAOHT is making presentations to all partners to determine who will be a full partner and who will be a collaborating partner. It was reinforced that there will continue to be unanswered questions in particular with respect to funding and organizations will need to proceed with a certain amount of trust in the work. The Board would be kept apprised of whenever key decisions are being made. The interim signatory agreement is a high level agreement that speaks to working together and developing frameworks. Discussion also ensued with respect to the development of the joint venture agreement and it was explained that the model is being developed based on legal advice; the details of the joint venture agreement are yet to be determined. Concerns were expressed with respect to this model and the proposed motion as outlined on slide #27 of the presentation. In response to a question regarding next steps following submission of the application, it was explained that it is understood a team from the Ministry of Health will be conducting site visits as part of their evaluations. In terms of Year 1 for the MAOHT, it was explained that the partners will focus on the identified subset of the population; for the MAOHT this represents approximately 200 people. It was confirmed that signatories to the application will have the option to exit the agreement.

It was moved, seconded and carried that the Board of Directors agrees to continue to support the development of a Muskoka and Area Ontario Health Team and approve signing the Full Application as an equal partner.

4.0 PROGRAM QUALITY & EFFECTIVENESS

4.1 REPORT OF THE CHIEF OF STAFF & MEDICAL ADVISORY COMMITTEE

The September report was reviewed by Dr. Abdel-Razek; there were no questions from the floor.

4.2 QUALITY IMPROVEMENT PLAN - PERFORMANCE INDICATOR RESULTS

Peter Deane provided the Board of Directors with a brief overview of the first meeting of the Quality & Patient Safety Committee. The Quality Improvement Plan Performance Indicator Results report was presented as pre-circulated with the meeting package. A brief discussion occurred with respect to the workplace violence incidents metric and it was highlighted that the metric is focused on increasing the amount of reporting of incidents in order for the organization to have a clear understanding of the issues and develop appropriate mitigation plans.

5.0 FINANCIAL VIABILITY, IN ACCORDANCE WITH THE STANDARDS APPLICABLE TO THE DIRECTORS AT LAW

5.1 FINANCIAL RESULTS

On behalf of the Resources & Audit Committee, Brenda Gefucia presented the financial results for year-to-date July 31, 2019 showing a deficit of \$520K. A question was raised with respect to the driver of the deficit and if it is as a result of volumes or overtime. It was confirmed that the Committee is comfortable with the use of overtime and a brief explanation was provided with respect to volumes, impact on expenses and issues related to revenue and Cancer Care Ontario related volumes. The Board was also informed that the organization will be losing some funding related to Complex Continuing Care.

It was moved, seconded and carried that the Financial Results Year to Date July 31, 2019 be approved

6.0 BOARD EFFECTIVENESS

CORPORATE DECISION MAKING FRAMEWORK POLICY

Upon review of the proposed revised Decision Making Framework, it was requested that a clean copy of the policy be brought to next meeting to review. Decision was deferred to the October Board meeting.

7.0 CONSENT AGENDA

It was moved, seconded and carried that the following items be approved or received as indicated:

- 7.1 Approval of the Board of Director Meeting Minutes from June 13, 2019*
- 7.2 Approval of the Board of Director Meeting Minutes from June 24, 2019*
- 7.3 Receipt of the Quality & Patient Safety Committee Report of August 29, 2019*
- 7.4 Receipt of the Resources & Audit Committee Report of August 30, 2019*
- 7.5 Approval of the revised Resources & Audit Committee Terms of Reference*
- 7.6 Approval of the Resources & Audit Committee Work Plan 2019/2020*

8.0 ADJOURNMENT

It was moved that the open session be adjourned and the Board of Directors proceed into the in-camera session following a short recess.


Philip Matthews, Chair


Natalie Bubela, Secretary