

BOARD OF DIRECTORS

OPEN SESSION MINUTES

Thursday, October 10, 2019 at 4:00 pm
South Muskoka Memorial Hospital - Boardroom
Approved November 14, 2019



PRESENT:

<i>Elected Directors:</i>	Philip Matthews	Brenda Gefucia (T)	Beth Goodhew (T)	Bob Manning
	Peter Deane	Kathy Newby	Moreen Miller	Cameron Renwick
	Michael Walters	Dave Sprague	Roy Stewart	Dave Uffelmann
<i>Ex-Officio Directors:</i>	Natalie Bubela	Carol Anderson	Dr. Khaled Abdel-Razek	
<i>Executive Support:</i>	Robert Alldred-Hughes	Terry Shields		
<i>Staff Resources:</i>	Tammy Tkachuk	Allyson Snelling		
<i>Guests:</i>	Tim Eastwood, Stantec			
<i>Observers:</i>	See Appendix			

REGRETS:

Dr. Kristen Jones Dr. Pierre Mikhail

1.0 CALL TO ORDER

The meeting was called to order by Phil Matthews, Board Chair at 4:00 pm.

1.1 APPROVAL OF AGENDA

It was moved, seconded and carried that the meeting agenda be approved.

1.2 DECLARATION OF CONFLICT OF INTEREST

Committee members were reminded that conflicts are to be declared for any agenda items and the Director is to excuse him/herself from the meeting for the duration of the discussion. There were no conflicts of interest declared.

1.3 PATIENT STORY

Robert Alldred-Hughes shared a story provided by the Chair of the Obstetrics Committee, Dr. Sheena Branigan relative to an exceptionally busy week. The story celebrated the team of professionals at MAHC that provide care and the exceptional team work resulting in positive outcomes for several patients.

1.4 CAPITAL PLAN DEVELOPMENT TASK FORCE

On behalf of the Capital Plan Development Task Force (Task Force), Cameron Renwick presented the Stage 1 Part B report as pre-circulated with the agenda package. It was highlighted that the Board's role is to ensure the Ministry of Health capital planning process is followed and the Task Force was recognized for their dedication to the process culminating in the final recommendation. It was also noted the membership of the Task Force involved mayors, doctors, administrators, foundations, auxiliaries, and community members and that they have taken the necessary time to arrive at the best objective information. Expert consultants were engaged to review the current buildings, develop options for future redevelopment with blocks of space directed by clinical needs and projected utilization, and estimate the costs of various options. From the report, the Board was requested to specifically refer to Appendix E, the

Local Share Report and Appendix F, the Options Analysis and Scoring report. Cameron Renwick briefly reviewed the five infrastructure options that were considered by the Task Force. It was noted that the Design Guiding Principles enabled the Task Force to fairly compare and evaluate the options. It was acknowledged that \$560 million for the two hospitals is significant however the Board was reminded that the figures provide a sense of the magnitude of the costs today, and that the Ministry of Health will fund 90%. In addition, MAHC will be required to revisit these estimates at each of the next four stages of the planning. The work undertaken relative to the local share was summarized and it was noted that as a result the local share has been reduced to \$74 million. Details relative to raising the local share continue to be discussed and explored at the municipal and district levels. All involved were thanked for their time and appreciation was extended for their impact on health care to the benefit of the entire region. The floor was open for question and discussion. Questions were raised regarding the Ministry requirements relative to community engagement; the commitment in philosophy from the municipalities relative to the local share and the requirements at Stage 1 of the process and the benefits of a new build versus a renovation approach and how the impact on quality of care was assessed. Confirmation was sought relative to the awareness of stakeholders regarding the dollar amounts being in today's dollars and that the numbers can be expected to change over time. Clarification was also provided regarding the submission requirements, the ultimate approving body and expected timeline for response from the Ministry. It was also confirmed that with the completion of the Part B, the Task Force will be disbanded however the local share work will be continuing. It was also confirmed that the local share work included an analysis of a range of different time periods and amounts to demonstrate the impact and power of compounding.

It was moved, seconded and carried that upon the recommendation of the Capital Plan Development Task Force, the Board of Directors approve for submission to the North Simcoe Muskoka Local Health Integration Network and Ministry of Health the following building design options for the future redevelopment of the Muskoka Algonquin Healthcare Two Acute Sites service delivery model:

- *New hospital build on current land for the Huntsville site*
- *New hospital build on new land for the South Muskoka site*

1.5 BUSINESS ARISING – CORPORATE DECISION MAKING FRAMEWORK POLICY

Peter Deane presented the revised Corporate Decision Making Framework policy. Discussion ensued with respect to the use and application of the framework and it was confirmed that staff are utilizing the tool. Examples were provided.

It was moved, seconded and carried that the revised Corporate Decision Making Framework policy be approved.

2.0 REPORTS

2.1 CHAIR'S REMARKS

The Chair provided the Board with an overview of the meetings attended over the past month including providing a presentation to a group of fifteen people in Bracebridge who had minimal knowledge of the capital planning work. Also noted was a meeting with Deputy Mayor Karin Terziano and Huntsville Councillor Brian Thomson as well as the quarterly political leaders teleconference. From the events listing, it was highlighted that Foundations Radiothon will be occurring October 11th and Directors were

encouraged to participate. The Board was informed that Bob Manning has volunteered to be an additional member on the Quality & Patient Safety Committee.

It was moved, seconded and carried that Bob Manning be appointed as a member on the Quality & Patient Safety Committee.

2.2 REPORT OF THE CHIEF EXECUTIVE OFFICER

The October report of the Chief Executive Officer was received for information. A request was made to inform the Board of the Canadian Healthcare Business Development Conference.

3.0 CONTRIBUTE TO STRATEGIC DIRECTION

3.1 MUSKOKA AND AREA ONTARIO HEALTH TEAM

Natalie Bubela provided a verbal report informing the Board that the submission was made October 9, 2019 and has been posted to the Board portal for information purposes. The next step will be for site visits by the Ministry of Health however specific timelines remain unknown. In addition, two additional signatories were added – Muskoka Assault Network and Canadian Mental Health Association – Muskoka Parry Sound.

4.0 PROGRAM QUALITY & EFFECTIVENESS

4.1 REPORT OF THE CHIEF OF STAFF & MEDICAL ADVISORY COMMITTEE

The October report was reviewed by Dr. Abdel-Razek; there were no questions from the floor.

5.0 FINANCIAL VIABILITY, IN ACCORDANCE WITH THE STANDARDS APPLICABLE TO THE DIRECTORS AT LAW

5.1 FINANCIAL RESULTS

On behalf of the Resources & Audit Committee, Brenda Gefucia presented the financial results as pre-circulated with the agenda. Clarification was provided regarding the unfilled positions and it was confirmed that both the NSM LHIN and Ministry of Health are aware of the need for the identified positions.

It was moved, seconded and carried that the Financial Results Year to Date August 31, 2019 be approved

6.0 BOARD EFFECTIVENESS

6.1 BYLAW REVISION

Kathy Newby presented the proposed Bylaw revision and explained that the governance Committee requested that it be updated to include clarification of “by the provider and the midwife”. In response to a question from the floor, it was clarified that the change is to include the midwives in the section.

It was moved, seconded and carried that it be resolved that:

1. The revised Bylaw Article 11.3(iii), as attached, is hereby approved by the Board of Directors.

2. *By the passage of the Bylaw, all prior Bylaw Article 11.3(iii) of the Corporation are hereby repealed, subject to any exceptions relative to the repeal of the bylaws as are contained in the said Bylaw.*
3. *The Bylaw shall be submitted to the Members for confirmation at the next Annual General Meeting in accordance with the provisions of the Corporations Act (Ontario).*

7.0 CONSENT AGENDA

It was moved, seconded and carried that the following items be approved or received as indicated:

- 7.1 *Approval of the Board of Director Meeting Minutes of September 12, 2019*
- 7.2 *Receipt of the Resources & Audit Committee Report of September 27, 2019*
- 7.3 *Receipt of the Governance Committee Report of September 25, 2019*
- 7.4 *Approval of the Governance Committee Work Plan 2019/2020*

8.0 ADJOURNMENT

It was moved that the open session be adjourned and the Board of Directors proceed into the in-camera session following a short recess.


Philip Matthews, Chair


Natalie Bubela, Secretary

Appendix
MAHC Board of Directors Meeting
October 10, 2019
Guest Registrar

1. Mayor Graydon Smith, Town of Bracebridge
2. John Sisson, CAO, Bracebridge
3. Deputy Mayor Karin Terziano, Town of Huntsville
4. Denise Corry, CAO, Huntsville
5. Nancy Alcock, Huntsville Councillor
6. Derrick Hammond, CAO, Muskoka Lakes
7. Dennis Banka, McMurrich-Monteith Township Councilor
8. Mark Naylor
9. Judith Lowes
10. Candace Walmsley
11. Scott Lucas, Director of Community Growth & Development, Gravenhurst

Media

12. Agatha Farmer, Muskoka Post
13. James Bowler, YourTV
14. Alison Brownlee, Metroland News
15. CTV Barrie – Beatrice