

BOARD OF DIRECTORS

OPEN SESSION AGENDA



Thursday, November 9, 2023 at 6:00 pm
Huntsville District Memorial Hospital Boardroom, Huntsville, Ontario

(R) denotes regrets received

Elected Directors:	Moreen Miller	Dave Uffelmann	Bruce Schouten	Tim Ellis	Carla Clarkson-Ladd	Evelyn Bailey
	Anna Landry	Line Villeneuve	Dr. William Evans	Marni Dicker	Colleen Nisbet	Mary Lyne
Ex-Officio Directors:	Cheryl Harrison	Dr. Khaled Abdel-Razek	Melissa Bilodeau	Dr. Allison Small	Dr. Joseph Gleeson	
Executive Support:	Diane George	Alasdair Smith	Allyson Snelling	Tammy Tkachuk		

PAGE #	ITEM # / LEAD	TOPIC - WHAT IS TO BE ACCOMPLISHED/MOTION <small>♦ denotes attachment ☒ denotes attachment to follow</small>	LINK TO STRATEGIC DIRECTION	LINK TO GOVERNANCE ROLE	TIME (Min.)
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1.0 CALL TO ORDER

---	1.1 M. Miller	Welcome & Land Acknowledgment We, Muskoka Algonquin Healthcare, acknowledge that we are situated on the traditional territory of the Anishinaabe. We wish to deepen our understanding of the culture of the local Indigenous communities to develop appropriate culturally safe health care services by building trust through respectful relationships that acknowledge past harms and mistakes to move forward in the spirit of Truth and Reconciliation based on the Seven Grandfather Teachings.			
1	1.2 M. Miller	Approval of Agenda MOTION: That the meeting agenda be approved as circulated.	<i>Not applicable</i>	Decision Making	6:00 – 6:05
---	1.3 M. Miller	Declaration of Conflict of Interest <i>To remind members that conflicts are to be declared for any agenda items and the Director shall not attend any part of a meeting during which the matter in which they have a conflict is discussed.</i>	<i>Not applicable</i>	<i>Not Applicable</i>	

2.0 BUSINESS ARISING

---	2.1 M. Miller	Muskoka and Area Ontario Health Team Representative and MAHC Structure <i>To receive a verbal update</i>	<i>Partnerships and Collaboration</i>	<i>Oversight</i>	6:05 – 6:15 (10)
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3.0 REPORTS

---	3.1 M. Miller	Chair's Remarks <i>To receive the report.</i>	Strengthens all Strategic Directions	Oversight	6:15 – 6:20 (5)
5	3.2 C. Harrison	Report of the President and Chief Executive Officer♦ <i>To receive the report.</i>	Strengthens all Strategic Directions	Oversight	6:20 – 6:25 (5)

4.0 PROGRAM QUALITY & EFFECTIVENESS

9	4.1 Dr. K Abdel-Razek	Report of the Chief of Staff & Medical Advisory Committee♦ <i>To receive the report.</i>	Quality Care & Safety	Oversight	6:25 – 6:30 (5)
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4.0 Program Quality and Effectiveness Continued...

---	4.2 D. Uffelmann	Report of the Quality & Patient Safety Committee <i>To receive an overview of Committee activity.</i>	Quality Care & Safety	Oversight	6:30 – 6:35 (5)
13	4.3 D. Uffelmann	Patient and Family Advisor Representation at Board Meetings♦ MOTION: That the Patient and Family Advisory Council representation at the Board level remain status quo with the one current member on the Quality and Patient Safety Committee.	Quality Care & Safety	Decision Making	6:35 – 6:40 (5)

5.0 STRATEGIC DIRECTION

15	5.1 C. Harrison	Strategic Plan Refresh Process* MOTION: That the Board of Directors endorse the process for completing a review and refresh of the Strategic Plan.	Strengthens All	Decision Making	6:40 – 6:50 (10)
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6.0 FINANCIAL AND ORGANIZATIONAL VIABILITY

---	6.1 B. Schouten	Report of the Resources & Audit Committee <i>To receive an overview of Committee activity.</i>	Sustainable Future	Oversight	6:50 – 6:55 (5)
16	6.2 B. Schouten	Financial Results* MOTION: That the second quarter 2023/2024 financial results be received.	Sustainable Future	Decision Making	6:55 – 7:00 (5)
24	6.3 B. Schouten	2023/2024 Incremental Bed Funding* <i>To receive an update</i>	Sustainable Future	Decision Making	7:00 – 7:05 (5)
26	6.4 B. Schouten	Annual Operating Budget* MOTION: That the assumptions for the Annual Operating Plan be approved.	Sustainable Future	Decision Making	7:05 – 7:15 (10)
28	6.5 B. Schouten	Enterprise Risk Program* <i>To receive the quarterly update.</i>	Strengthens all	Oversight	7:15 – 7:25 (10)

7.0 LEADERSHIP

33	7.1 B. Schouten	People Metrics and Results* <i>To receive the most recent results.</i>	People / Sustainable Future	Oversight	7:25 – 7:30 (5)
---	7.2 M. Miller	Report of the Performance Management Committee <i>To receive an overview of Committee activity.</i>	People	Oversight	7:30 – 7:35 (5)
36	7.3 M. Miller	2023-2024 Performance Objectives Progress Update – President and CEO* <i>To receive the status update.</i>	Strengthens all Strategic Directions	Oversight	7:35 – 7:40 (5)
39	7.4 M. Miller	2023-2024 Performance Objectives Progress Update – Chief of Staff* <i>To receive the status update.</i>	Strengthens all Strategic Directions	Oversight	7:40 – 7:45 (10)

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8.0 BOARD EFFECTIVENESS

---	8.1 C. Clarkson-Ladd	Report of the Governance Committee <i>To receive an overview of Committee activity.</i>	Strengthens all Strategic Directions	Oversight	7:45 – 7:50 (5)
41	8.3 C. Clarkson-Ladd	Governance Committee Terms of Reference♦ MOTION: That the Governance Committee Terms of Reference revisions be approved.	<i>Not applicable</i>	Policy Formation	7:50 – 7:55 (5)
44	8.4 C. Clarkson-Ladd	Nominations Process for Board Officers, Committee Chairs & Committee Assignments♦ MOTION: That the following revised policies be approved: <ul style="list-style-type: none"> • Nominations Process for Committees • Nominations Process for Board Officers 	<i>Not applicable</i>	Policy Formation	7:55 – 8:00 (5)
52	8.5 C. Clarkson-Ladd	Evaluations Policy♦ MOTION: That the revised Evaluations Policy be approved.	<i>Not applicable</i>	Policy Formation	8:00 – 8:05 (5)
71	8.6 C. Clarkson-Ladd	Board Work Plan and Education Plan♦ MOTION: That the 2023-2024 Board Work Plan and Education Plan be approved.	<i>Not applicable</i>	Decision Making	8:05 – 8:10 (5)
75	8.7 C. Clarkson-Ladd	Annual Governance Goals♦ MOTION: That the 2023/2024 Annual Governance Goals be approved.	<i>Not applicable</i>	Decision Making	8:10 – 8:15 (5)

9.0 CONSENT AGENDA - To approve or receive the items listed below without further debate.

		MOTION: That the following items be approved or received as indicated:	Strengthens all Strategic Directions	Oversight	8:15 – 8:20
76	9.1	Approval of the Board of Director Meeting Minutes of September 6, 2023♦			
81	9.2	Receipt of Patient Satisfaction Survey Report (Qualtrics)♦			
82	9.3	Receipt of Quality Council Update♦			
84	9.4	Receipt of Patient Family Advisory Council Report♦			
86	9.5	Receipt of Capital Equipment Budget♦			
88	9.6	Receipt of Expense Reports♦			
93	9.7	Receipt of Consultant Use Report♦			
95	9.8	Receipt of 2023-2024 Performance Evaluation Process♦			
97	9.9	Receipt of Annual Policy Review Schedule♦			
100	9.10	Receipt of Meeting Attendance Review♦			
103	9.11	Receipt of Compliance Report♦			

10.0 WRAP UP & ADJOURNMENT

---	10.1 M. Miller	MOTION: That the open session be adjourned.	<i>Not applicable</i>	<i>Not Applicable</i>	8:20
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