

BOARD OF DIRECTORS

OPEN SESSION AGENDA

Thursday, March 14, 2024 at 4:00 pm

[Click here to register to attend](#)



(R) denotes regrets received

Elected Directors:	Moreen Miller	Dave Uffelmann	Bruce Schouten	Tim Ellis	Carla Clarkson-Ladd	Evelyn Bailey
	Anna Landry	Line Villeneuve	Dr. William Evans	Marni Dicker	Colleen Nisbet	Mary Lyne
Ex-Officio Directors:	Cheryl Harrison	Dr. Khaled Abdel-Razek	Melissa Bilodeau	Dr. Allison Small	Dr. Joseph Gleeson	
Executive Support:	Diane George	Alasdair Smith	Mary Silverthorn	Tammy Tkachuk	Bobbie Clark	

PAGE #	ITEM # / LEAD	TOPIC - WHAT IS TO BE ACCOMPLISHED/MOTION <small>♦ denotes attachment ☒ denotes attachment to follow</small>	LINK TO STRATEGIC DIRECTION	LINK TO GOVERNANCE ROLE	TIME (Min.)
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1.0 CALL TO ORDER

---	1.1 M. Miller	Welcome & Land Acknowledgment We, Muskoka Algonquin Healthcare, acknowledge that we are situated on the traditional territory of the Anishinaabe. We wish to deepen our understanding of the culture of the local Indigenous communities to develop appropriate culturally safe health care services by building trust through respectful relationships that acknowledge past harms and mistakes to move forward in the spirit of Truth and Reconciliation based on the Seven Grandfather Teachings.			
1	1.2 M. Miller	Approval of Agenda MOTION: That the meeting agenda be approved as circulated.	<i>Not applicable</i>	Decision Making	4:00 – 4:05
---	1.3 M. Miller	Declaration of Conflict of Interest <i>To remind members that conflicts are to be declared for any agenda items and the Director shall not attend any part of a meeting during which the matter in which they have a conflict is discussed.</i>	<i>Not applicable</i>	<i>Not Applicable</i>	
---	1.4 A. Smith	Patient Experience	Quality Care and Safety	Education	4:05 – 4:20
---	1.5 M. Bilodeau	Education – Ethics and Research at MAHC	Quality Care and Safety	Education	4:20 – 4:40

2.0 BUSINESS ARISING

There is no business arising for this meeting.

3.0 REPORTS

---	3.1 M. Miller	Chair's Remarks <i>To receive the report.</i>	Strengthens all Strategic Directions	Oversight	4:40 – 4:50 (10)
5	3.2 C. Harrison	Report of the President and Chief Executive Officer ♦ <i>To receive the report.</i>	Strengthens all Strategic Directions	Oversight	4:50 – 5:00 (10)

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4.0 PROGRAM QUALITY & EFFECTIVENESS

X	4.1 Dr. K Abdel-Razek	Report of the Chief of Staff & Medical Advisory Committee♦ <i>To receive the January and February 2024 reports.</i>	Quality Care & Safety	Oversight	5:00 – 5:10 (10)
XX	4.2 Dr. K Abdel-Razek	Credentialed Staff Human Resource Plan♦ MOTION: That the Board of Directors approves the Credentialed Staff Human Resources Plan.	Quality Care & Safety	Decision	5:10 – 5:20 (10)
---	4.3 D. Uffelman	Report of the Quality & Patient Safety Committee <i>To receive an overview of Committee activity.</i>	Quality Care & Safety	Oversight	5:20 – 5:25 (5)
XX	4.4 D. Uffelman	Quality & Patient Safety Report♦ <i>To receive the third quarter report.</i>	Quality Care & Safety	Oversight	5:25 – 5:35 (10)
XX	4.5 D. Uffelman	Quality Improvement Plan 2024/2025♦ MOTION: That the Quality Improvement Plan for 2024/2025 be approved.	Quality Care & Safety	Oversight	5:35 – 5:50 (15)

5.0 FINANCIAL AND ORGANIZATIONAL VIABILITY

---	5.1 B. Schouten	Report of the Resources & Audit Committee <i>To receive an overview of Committee activity.</i>	Sustainable Future	Oversight	6:00 – 6:05 (5)
XX	5.2 B. Schouten	Annual Operating Budget♦ MOTION: That the 2024/2025 Annual Operating Budget be approved.	Sustainable Future	Decision Making	6:05 – 6:25 (20)
XX	5.3 B. Schouten	Capital Equipment Budget♦ MOTION: That the 2024/2025 Capital Equipment Budget be approved.	Sustainable Future	Decision Making	6:25 – 6:35 (10)
XX	5.4 B. Schouten	Financial Report♦ MOTION: That the 2023-2024 Q3 Financials be received.	Sustainable Future	Decision Making	6:35 – 6:45 (10)

6.0 BOARD EFFECTIVENESS

XX	6.1 B. Schouten	Policy Review: Whistleblower Policy♦ MOTION: That the revised Whistleblower Policy be approved.	Strengthens all Strategic Directions	Policy Formation	6:35 – 6:40 (5)
XX	6.2 T. Ellis	Nominations Committee Terms of Reference♦ MOTION: That the revised Nominations Committee Terms of Reference be approved.	Strengthens all Strategic Directions	Policy Formation	6:40 – 6:45 (5)
XX	6.3 T. Ellis	Nominations Committee Work Plan♦ MOTION: That the 2023/2024 Nominations Committee Work Plan be approved.	Strengthens all Strategic Directions	Decision Making	6:45 – 6:50 (5)
---	6.4 C. Clarkson-Ladd	Report of the Governance Committee <i>To receive an overview of Committee activity.</i>	Strengthens all Strategic Directions	Oversight	6:50 – 6:55 (5)

XX	6.5 C. Clarkson-Ladd	Annual Board Governance Improvement Goals♦ MOTION: That the following be recommended to the Board of Directors as the Annual Board Governance Improvement Goals for the 2025-2026 Board cycle: 1. Oversee the implementation of the refreshed Strategic Plan ensuring that it influences the 2024/2025 Operational Plan. 2. Undertake an evaluation of the changes to the overall governance structure (meeting schedules, Board reporting format, governance role of oversight) and develop action plans as deemed appropriate.	Strengthens all Strategic Directions	Decision Making	6:55 – 7:05 (10)
XX	6.6 C. Clarkson-Ladd	Policy Amendments Related to Ontario Not-for-Profit Corporations Act, 2010♦ MOTION: That the following revised policies be approved: Annual Declaration and Consent Form, Resignation and/or Removal of a Director, Nominations Process for Board Officers, Nominations Process for Committees.	Strengthens all Strategic Directions	Policy Formation	7:05 – 7:10 (5)
XX	6.7 C. Clarkson-Ladd	Composition of Audit Committees under the Ontario Not-for-Profit Corporations Act, 2010♦ MOTION: That the revised versions of the following be approved for implementation for the 2024-2025 Board cycle: Board Committees and Terms of Reference Policy, Resources & Audit Committee Terms of Reference, Audit Subcommittee Terms of Reference, Article 7.3 of the Corporate By-law.	Strengthens all Strategic Directions	Policy Formation	7:10 – 7:20 (10)

7.0 CONSENT AGENDA - To approve or receive the items listed below without further debate.

XX	7.1	MOTION: That the following items be approved or received as indicated: Approval of the Board of Director Meeting Minutes of January 11, 2024♦	Strengthens all Quality & Safety	Decision Oversight	7:20 – 7:25 (5)
XX	7.2	Receipt of Compliance Report♦	Quality & Safety	Oversight	
XX	7.3	Receipt of the Patient and Family Advisory Committee Update♦	Quality & Safety	Oversight	
XX	7.4	Receipt of the Trillium Gift of Life Network Report♦	Quality & Safety	Oversight	

8.0 WRAP UP & ADJOURNMENT

---	8.1 M. Miller	MOTION: That the open session be adjourned.	<i>Not applicable</i>	<i>Not Applicable</i>	7:25
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