

# BOARD OF DIRECTORS

## OPEN SESSION AGENDA

Thursday, January 11, 2024 at 4:00 pm

[Click here to register to attend the meeting](#)



*(R) denotes regrets received*

<b>Elected Directors:</b>	Moreen Miller	Dave Uffelmann	Bruce Schouten	Tim Ellis	Carla Clarkson-Ladd	Evelyn Bailey
	Anna Landry	Line Villeneuve	Dr. William Evans	Marni Dicker	Colleen Nisbet	Mary Lyne
<b>Ex-Officio Directors:</b>	Cheryl Harrison	Dr. Khaled Abdel-Razek	Melissa Bilodeau	Dr. Allison Small	Dr. Joseph Gleeson	
<b>Executive Support:</b>	Diane George	Alasdair Smith	Mary Silverthorn	Tammy Tkachuk		
<b>Guest:</b>	Katie Zammit, Manager, Women and Children’s Health and Transitional Care					

PAGE #	ITEM # / LEAD	TOPIC - WHAT IS TO BE ACCOMPLISHED/MOTION <small>♦ denotes attachment    ☒ denotes attachment to follow</small>	LINK TO STRATEGIC DIRECTION	LINK TO GOVERNANCE ROLE	TIME (Min.)
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### 1.0 CALL TO ORDER

---	1.1 M. Miller	Welcome & Land Acknowledgment <b>We, Muskoka Algonquin Healthcare, acknowledge that we are situated on the traditional territory of the Anishinaabe. We wish to deepen our understanding of the culture of the local Indigenous communities to develop appropriate culturally safe health care services by building trust through respectful relationships that acknowledge past harms and mistakes to move forward in the spirit of Truth and Reconciliation based on the Seven Grandfather Teachings.</b>			
1	1.2 M. Miller	Approval of Agenda <b>MOTION: That the meeting agenda be approved as circulated.</b>	<i>Not applicable</i>	Decision Making	
---	1.3 M. Miller	Declaration of Conflict of Interest <i>To remind members that conflicts are to be declared for any agenda items and the Director shall not attend any part of a meeting during which the matter in which they have a conflict is discussed.</i>	<i>Not applicable</i>	<i>Not Applicable</i>	4:00 – 4:25
---	1.4 K. Zammit	Patient Experience and Alternate Level of Care Education	Quality Care and Safety	Education	

### 2.0 BUSINESS ARISING

5	2.1 M. Miller / D. George	Muskoka and Area Ontario Health Team Update♦ <i>To receive an update on initiatives and activities</i>	<i>Partnerships and Collaboration</i>	<i>Oversight</i>	4:25 – 4:35 (10)
8	2.2 C. Clarkson-Ladd	Nominations Process for Board Officers♦ <b>MOTION: That the revised Nominations Process for Board Officers policy be approved.</b>	<i>Not applicable</i>	Policy Formation	4:35 – 4:40 (5)

### 3.0 REPORTS

---	3.1 M. Miller	Chair’s Remarks <i>To receive the report.</i>	Strengthens all Strategic Directions	Oversight	4:40 – 4:45 (5)
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3.0 Reports Continued...

13	3.2 C. Harrison	Report of the President and Chief Executive Officer♦ <i>To receive the report.</i>	Strengthens all Strategic Directions	Oversight	4:45 – 4:50 (5)
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4.0 PROGRAM QUALITY & EFFECTIVENESS

17	4.1 Dr. K Abdel-Razek	Report of the Chief of Staff & Medical Advisory Committee♦ <i>To receive the report.</i>	Quality Care & Safety	Oversight	4:50 – 4:55 (5)
---	4.2 D. Uffelmann	Report of the Quality & Patient Safety Committee <i>To receive an overview of Committee activity.</i>	Quality Care & Safety	Oversight	4:55 – 5:00 (5)
22	4.3 D. Uffelmann	Quality and Patient Safety Report Q2♦ <i>To receive the quarterly report</i>	Quality Care & Safety	Oversight	5:00 – 5:10 (10)
25	4.4 D. Uffelmann	Ethics Committee Update♦ <i>To receive an update on the activities of the Committee.</i>	Quality Care & Safety	Oversight	5:10 – 5:15 (5)

5.0 FINANCIAL AND ORGANIZATIONAL VIABILITY

---	5.1 B. Schouten	Report of the Resources & Audit Committee <i>To receive an overview of Committee activity.</i>	Sustainable Future	Oversight	5:15 – 5:20 (5)
26	5.2 B. Schouten	Multi-Sector Service Accountability Agreement (MSAA) & 2023/24 <b>MOTION: That the Agreement be approved for signing for the 2023-2024 fiscal year.</b>	Sustainable Future	Decision Making	5:20 – 5:30 (10)

6.0 BOARD EFFECTIVENESS

27	6.1 B. Schouten	Board Award of Excellence Policy <b>MOTION: That the Board Award of Excellence policy be renewed for one year to allow staff to complete a comprehensive review and update for consideration during the 2024/2025 Board cycle.</b>	Strengthens all Strategic Directions	Policy Formation	5:30 – 5:35 (5)
---	6.2 C. Clarkson-Ladd	Report of the Governance Committee <i>To receive an overview of Committee activity.</i>	Strengthens all Strategic Directions	Oversight	5:35 – 5:40 (5)
29	6.3 C. Clarkson-Ladd	Ontario Not-for-Profit Corporations Act, Corporate By-Law and Articles of Amendment♦ <b>MOTION: See attached briefing note</b>	Strengthens all Strategic Directions	Policy Formation	5:40 – 5:55 (15)
32	6.4 M. Miller	Process and Timeline Review for Officer, Committee Chair and Committee Assignment♦ <i>To receive an overview of the process.</i>	Strengthens all Strategic Directions	Oversight	5:55 – 6:00 (5)

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**7.0 CONSENT AGENDA - To approve or receive the items listed below without further debate.**

<b>MOTION: That the following items be approved or received as indicated:</b>					
35	7.1	Approval of the Board of Director Meeting Minutes of November 9, 2023 ♦	Strengthens all	Decision	6:00 – 6:05
42	7.2	Quality and Safety Reporting Structure ♦	Quality & Safety	Oversight	(5)

**8.0 WRAP UP & ADJOURNMENT**

---	8.1 M. Miller	<b>MOTION: That the open session be adjourned.</b>	<i>Not applicable</i>	<i>Not Applicable</i>	6:05
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