

BOARD OF DIRECTORS

OPEN SESSION AGENDA

Wednesday, September 6, 2023 at 4:00 pm
South Muskoka Memorial Hospital Boardroom, Bracebridge, Ontario



(R) denotes regrets received

Elected Directors:	Moreen Miller	Dave Uffelmann	Bruce Schouten	Tim Ellis	Carla Clarkson-Ladd	<i>Evelyn Bailey (R)</i>
	Anna Landry	Line Villeneuve	Dr. William Evans	Marni Dicker	Colleen Nisbet	Mary Lyne
Ex-Officio Directors:	Cheryl Harrison	Dr. Khaled Abdel-Razek	Melissa Bilodeau	Dr. Allison Small	Dr. Joe Gleeson	
Executive Support:	Diane George	Alasdair Smith	Allyson Snelling	Tammy Tkachuk		
Guests:	Brendan Rasmussen	Brent Cooper, Metroland Media				

PAGE #	ITEM # / LEAD	TOPIC - WHAT IS TO BE ACCOMPLISHED/MOTION <small>♦ denotes attachment ☒ denotes attachment to follow</small>	LINK TO STRATEGIC DIRECTION	LINK TO GOVERNANCE ROLE	TIME (Min.)
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1.0 CALL TO ORDER

—	1.1 M. Miller	Welcome & Land Acknowledgment We, Muskoka Algonquin Healthcare, acknowledge that we are situated on the traditional territory of the Anishinaabe. We wish to deepen our understanding of the culture of the local Indigenous communities to develop appropriate culturally safe health care services by building trust through respectful relationships that acknowledge past harms and mistakes to move forward in the spirit of Truth and Reconciliation based on the Seven Grandfather Teachings.			
1	1.2 M. Miller	Approval of Agenda MOTION: That the meeting agenda be approved as circulated.	<i>Not applicable</i>	Decision Making	4:00 – 4:20
—	1.3 M. Miller	Declaration of Conflict of Interest <i>To remind members that conflicts are to be declared for any agenda items and the Director shall not attend any part of a meeting during which the matter in which they have a conflict is discussed.</i>	<i>Not applicable</i>	<i>Not Applicable</i>	
—	1.4 M. Bilodeau / B. Rasmussen	Patient Experience <i>To provide real experiences of patients to help maintain focus on continually improving patient safety and experience.</i>	Quality Care and Safety	Oversight	

2.0 BUSINESS ARISING

		November Meeting - Muskoka and Area Ontario Health Team Representative	Partnerships and Collaboration	Oversight	
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3.0 REPORTS

—	3.1 M. Miller	Chair's Remarks <i>To receive the report.</i>	Strengthens all Strategic Directions	Oversight	4:20 – 4:25
5	3.2 C. Harrison	Report of the President and Chief Executive Officer ♦ <i>To receive the report.</i>	Strengthens all Strategic Directions	Oversight	4:25 - 4:35

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4.0 PROGRAM QUALITY & EFFECTIVENESS

10	4.1 Dr. K Abdel-Razek	Report of the Chief of Staff & Medical Advisory Committee♦ <i>To receive the June report.</i>	Quality Care & Safety	Oversight	4:35 – 4:40
---	4.2 D. Uffelmann	Report of the Quality & Patient Safety Committee <i>To receive an overview of Committee activity.</i>	Quality Care & Safety	Oversight	4:40 – 4:45
13	4.3 D. Uffelmann	Quality and Patient Safety Report Q1♦ <i>To receive the quarterly Quality & Patient Safety Report for 2023-24</i>	Quality Care & Safety	Oversight	4:45 – 4:55

5.0 FINANCIAL AND ORGANIZATIONAL VIABILITY

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16	5.2 B. Schouten	Financial Results♦ MOTION: That the first quarter 2023/2024 financial results be received.	Sustainable Future	Decision Making	5:00 – 5:10
2	5.3 B. Schouten	People Metrics and Results♦ <i>To receive the most recent results.</i>	People	Oversight	5:10 – 5:15

6.0 LEADERSHIP

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28	6.2 M. Miller	President and CEO 2023/2024 Performance Objectives♦ MOTION: That the amended 2023/2024 Performance Objectives for the President and CEO be received.	Strengthens all Strategic Directions	Decision Making	5:20 – 5:25
30	6.3 M. Miller	Chief of Staff 2023/2024 Performance Objectives♦ MOTION: That the 2023/2024 Performance Objectives for the Chief of Staff be approved.	Strengthens all Strategic Directions	Decision Making	5:25 – 5:35

7.0 BOARD EFFECTIVENESS

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32	7.2 C. Clarkson-Ladd	Governance Committee Work Plan MOTION: That the 2023/2024 Governance Committee Work Plan be approved.	Strengthens all Strategic Directions	Oversight	5:40 – 5:45
37	7.3 D. Uffelmann	Quality and Patient Safety Committee Terms of Reference & Work Plan♦ MOTION: That the revised Quality and Patient Safety Committee Terms of Reference be approved. MOTION: That the 2023/2024 Quality and Patient Safety Committee Work Plan be approved.	Quality Care and Safety	Oversight	5:45 – 5:50

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7.0 Board Effectiveness Continued...

47	7.4 B. Schouten	Resources and Audit Committee Terms of Reference and Work Plan MOTION: That the revised Resources and Audit Committee Terms of Reference be approved. MOTION: That the 2023/2024 Resources and Audit Committee Work Plan be approved.	Sustainable Future	Oversight	5:50 – 5:55
59	7.5 M. Miller	Performance Management Committee Terms of Reference and Work Plan MOTION: That the Performance Management Committee Terms of Reference be approved with no amendments. MOTION: That the 2023/2024 Performance Management Committee Work Plan be approved.	Strengthens all Strategic Directions	Oversight	5:55 – 6:00
64	7.6 D. Uffermann	Capital Redevelopment Steering Committee Terms of Reference and Work Plan MOTION: That the Capital Redevelopment Steering Committee Terms of Reference be approved with no amendments. MOTION: That the 2023/2024 Capital Redevelopment Steering Committee Work Plan be approved.	Sustainable Future	Oversight	6:00 – 6:05

8.0 CONSENT AGENDA - To approve or receive the items listed below without further debate.

70	8.1	MOTION: That the following items be approved or received as indicated: Approval of the Board of Director Meeting Minutes of June 14, 2023 ♦	Strengthens all Strategic Directions	Decision	6:05 – 6:10
75	8.2	Approval of the Board of Director Meeting Minutes of June 26, 2023 ♦		Decision	
76	8.3	Approval of the Board of Director Meeting Minutes of August 21, 2023 ♦		Decision	
78	8.4	Receipt of Compliance Report ♦		Oversight	

9.0 WRAP UP & ADJOURNMENT

---	9.1 M. Miller	MOTION: That the open session be adjourned.	<i>Not applicable</i>	<i>Not Applicable</i>	6:10
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Dinner Break: 6:10 – 6:30